

This is a lot easier after you have seen one badge made, so here, first, is the reminder for after you have read the complete version:

A: In the orange die put shell, paper, clear, silver die and black with curve up, press.

B: Flip black die over and put it back onto silver ring, and lift silver ring onto grey die, press. This may be all you need if you have made badges before.

Before we start, please note the different parts of the machine and the components used in the assembly of a badge:



### Machine parts

Pressing Pin

Orange (Front) Die

Grey (Back) Die

Silver Ring

Black Die

### Badge Components

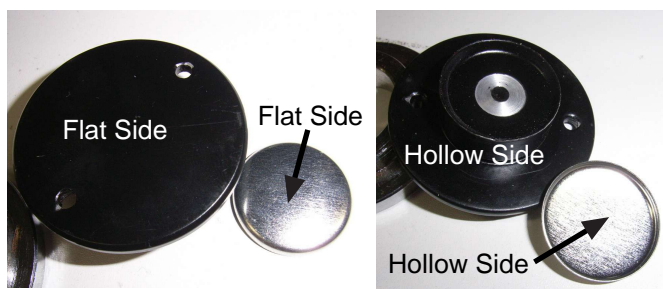
Metal Shell

Ring-Back

Artwork



You need to take note of the two sides of both the black part and the metal shell. Both of these have a flat side and a hollow side as shown in the next two diagrams:



**1.** Cut out your artwork using the cutter. Make sure the artwork is centred and has enough blank space around the edge to fit into the larger circle. Use your palm to hold down the cutter and your other palm to push down on the handle.

**2.** Start with placing the metal shell in the orange die, hollow side down, so that it fits in the circular groove, See figure 1.



figure 1

**3.** With the machine as in Figure 1, place the artwork into the orange die, right-side up, and place clear plastic circle on top as in Figure 2.



*figure 2*

**4.** Place the silver metal ring on top as in Figure 3.



*figure 3*

**5.** Place the black die on top with flat side down, and rotate the assembly under the pressing pin, as in Figure 4.



*figure 4*

Pull down the handle and press the die assembly under the pressing pin, not too hard.

**6.** After spinning the assembly out, you now have the metal shell attached to the artwork and clear plastic as in figure 5.



*figure 5*



**7.** Now place the ring-back in the grey die with the curved side down. as shown in figure 6.



figure 6

**10.** On top of the metal rim, place the black die hollow side down. Spin the assembly so its under the pressing pin. See Figure 8.



figure 8

**8.** Place on top of this, the Silver Ring containing the metal shell, your artwork and clear plastic.



figure7

Pull handle down firmly, but not too hard, remove the finished badge.

**11.** insert the wire pin into the ring back of the badge.

